

HamiltonAnderson

Intermediate Interior Designer

FLSA Status: Full-time Regular Position, Overtime Exempt
Report to: Director of Design
Work Schedule: Flex schedule reviewed and approved by Design Principal / Director
HAA Target Ratio: 85-95%

Education/Experience:

- Professional degree in Interior Design or Architecture Design from an accredited school
- 5+ years of commercial interior design experience (post-graduation), preferably with an architectural firm. Candidates that do not meet this requirement will not be considered.
- Proven experience in the production of construction documents
- A portfolio that showcases your creative talents and design solutions based on best practices
- NCIDQ or other professional certification a plus

Knowledge, Skills and Abilities:

- Manage interior design process through the span of a project to conform with the scope, budget and time constraints
- Knowledge of building design, materials/maintenance, building codes, and construction methods
- Current knowledge of the furnishing industry with an ability to select, budget and specify
- Current knowledge of construction materials, fixtures and equipment specifications
- Color/material scheme research and application
- Develop and execute space plans, elevations, sections, and perspectives
- Ability to design and detail custom millwork/casework
- Sketching and rendering skills
- Proficiency in Revit, AutoCAD, Sketch Up and Microsoft Office software
- Familiarity with InDesign, Photoshop and Illustrator a plus
- Prepare outstanding graphics for design proposals and materials
- Strong verbal and written communication skills, ability to communicate with confidence and professionalism
- Creative, self-motivated, focused, detail-oriented, works well in a collaborative environment
- Strong leadership and relationship-management skills
- Ability to handle multi-task responsibilities with flexibility

Responsibilities Include:

- Lead design and team on small and large projects within a variety of project types
- Support senior staff to meet project goals
- Mentor junior staff in the production of design development and construction documents
- Ability to develop strong collaborative relationships with consultants, fabricators, distributors, and vendors
- Manage and maintain client relationships and expectations
- Attending design shows and conferences